

# Crawley Borough Council

## Agenda of the Full Council

To: The Mayor and Councillors

You are summoned to attend a meeting of the **Full Council** which will be held in **Ashurst Main Hall - The Charis Centre**, on **Wednesday, 19 October 2022 at 7.30 pm**

Nightline Telephone No. 07881 500 227

A handwritten signature in black ink, appearing to read "A. Hurford".

**Chief Executive**

Please contact Democratic Services if you have any queries regarding this agenda.  
[democratic.services@crawley.gov.uk](mailto:democratic.services@crawley.gov.uk)

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### **Duration of the Meeting**

If the business of the meeting has not been completed within two and a half hours (normally 10.00 pm), then in accordance with Council Procedure Rule 2.2, the Mayor will require the meeting to consider if it wishes to continue for a period not exceeding 30 minutes. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.

Following the meeting's initial extension, consideration will be given to extending the meeting by further periods of up to 30 minutes if required however, no further extensions may be called to extend the meeting beyond 11.00pm when the guillotine will come into effect.

The order of business may change at the Deputy Mayor's discretion

## Part A Business (Open to the Public)

	Pages
<b>1. Apologies for Absence</b> To receive any apologies for absence.	
<b>2. Disclosures of Interest</b> In accordance with the Council's Code of Conduct, councillors are reminded that it is a requirement to declare interests where appropriate.	
<b>3. Minutes</b> To approve as a correct record the minutes of the meeting of the Full Council held on 20 July 2022.	5 - 34
<b>4. Communications</b> To receive and consider any announcements or communications, including any additional Cabinet Member announcements.	
<b>5. Public Question Time</b> To answer public questions under Full Council Procedure Rule 1.1-E. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.  One supplementary question from the questioner will be allowed.  Up to 30 minutes is allocated to Public Question Time.	
<b>6. Consideration of Full Council Recommendations and Call-In Decisions</b> To consider any recommendations before the Full Council or items which have been Called-In.  <i>NB In advance of the meeting Political Groups will identify which recommendations they do not wish to reserve for debate.</i>	35 - 102
<b>7. Notification of Urgent Decisions Protected from Call-In (Recommendation 7)</b> In line with Call-In Procedure Rule 8.3 and Access to Information Procedure Rule 16, which are set out in the Council's Constitution, the Full Council is required to be	

informed when the Chief Executive has protected a decision from Call-In and when the Special Urgency provisions are used.

The Leader, under the Special Urgency decision making powers set out in the Constitution, took the following decisions which were also protected from Call-In (in accordance with Call-In Procedure Rule 8).

The decision, which was taken on 27 July 2022, was to approve the Council's Covid-19 revised Additional Relief Fund Discretionary Relief Guidelines and give delegated authority to designated senior officers to make relief awards within those Guidelines. This decision was deemed urgent and protected from Call-In so the Council could start supporting businesses as soon as possible. The decision was reported in Councillors' Information Bulletin [IB/1141](#).

The decision, which was taken on 14 September 2022, was to approve the Council's Revised Energy Rebate Discretionary Guidelines and give delegated authority to designated senior officers to make relief awards within these guidelines. This decision was deemed urgent and protected from Call-In so that an online application process could become live to enable the Council to start supporting eligible residents as soon as possible. The Scheme needed to be rolled out as soon as possible to enable people to apply to assist them with increased costs of utility bills. The decision was reported in Councillors' Information Bulletin [IB/1148](#).

## RECOMMENDATION 7

The Full Council is requested to note the use of the Special Urgency and Protection from Call-In provisions in respect of the decisions taken by the Leader relating to the Council's Covid-19 revised Additional Relief Fund Discretionary Relief Guidelines which was taken on 27 July 2022 and the Council's Revised Energy Rebate Discretionary Guidelines which was taken on 14 September 2022.

## 8. Notice of Motion 1 - Motion to protect Worth Forest

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To consider, in accordance with Full Council Procedure Rule 1.1-H, the following Notice of Motion to be moved by Councillor Jaggard and seconded by Councillor Crow.

## 9. Councillors' Questions Time

There will be a maximum of **30** minutes for Councillors' Question Time (CQT). Councillors may ask questions relating to either a portfolio issue or with regard to the functions delegated to a Committee.

There are **two** methods for Councillors asking questions:

1. Councillors can submit written questions in advance of the meeting and written answers will be provided on the evening of the Full Council.
2. Councillors can also verbally ask questions during the CQT.

Councillors have the opportunity to ask oral supplementary questions in relation to either of the methods above.

**10. Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate**

To receive the minutes of the meetings of the Cabinet, Overview and Scrutiny Commission and Committees, as listed on page 35, and set out in the appendices to this item and to debate any Reserved Items contained within those Minutes.

*NB: In advance of the meeting Political Groups can identify any items they wish to debate as a Reserved Item. These Reserved Items will then be the only matters to be the subject of debate.*

**11. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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